

STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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ADMINISTRATION  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Transportation  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 11/20/2014	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
Airport electrical maintenance reported that HECO had reported a short behind the 3B-#2461 12KV high voltage switchgear. HECO had attempted to close one of their feeder circuits (3B) when the short occurred. Power was lost to several electrical vaults (Interisland Terminal, Airport baggage system, Continental Airline Cargo facility, Central Concourse, Diamond Head Extension, and the TSA vault) which disrupted airport operations. HECO confirmed a "flashover" occurred at the State owned vault V-3045 (Vault "1B") and initiated transfer to an alternate feeder until emergency repairs could be made.

W4  
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4. Vendor/Contractor/Service Provider Name: GE Energy Management (GE International, Inc.)	5. Amount of Request: \$ 7600
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
The cause of the "flashover" could not be determined by the state of Hawaii airport electricians due to the lack of a high voltage license and the necessary safety equipment. The GE service engineer had to disconnect the high voltage incoming power cables into the switchgear, disassemble the entire bus work, clean, polish the bus, cleaned the walls, repaint interior cabinet, fabricate a new fuse latch, and reassemble. The GE service engineer then coordinated with HECO to re-energize the power to the switchgear and restore permanent power to the affected vaults.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
The affected switchgear was manufactured by General Electric (GE) and the appropriate GE field engineering service provider was contacted. Due to the nature of the problem (high voltage equipment) and the familiarity of the equipment, GE was contacted directly.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Benton Ho	Airports/DOT	838-8804	benton.ho@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**

  
Department Head Signature

11/29/14  
Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that immediate action was necessary to repair and restore power at the affected electrical vaults at the Honolulu International Airport to maintain the health and safety of the employees and passengers.

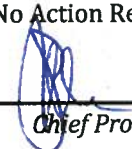
Pursuant to HRS section 103D-310(c) and HAR section 3-122-112, the procuring officer shall verify compliance (i.e. vendor is required to be compliant on the Hawaii Compliance Express) for all contracts awarded, and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Kevin Takaesu at 586-0568, or [kevin.s.takaesu@hawaii.gov](mailto:kevin.s.takaesu@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

12/19/14  
Date